



City Council
Development Services Department
Monthly Report – June 2021

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| Date Submitted: June 7, 2021 | Submitted By: Jessica Rodriguez Dir. Development Services |
| Department: Development Services | |

During the month of May 2021, the Development Services Department completed work as described in Table 1: *Development Services Department Monthly Report – May 2021*. This Table captures work processed and completed between May 1, 2021 to May 31, 2021. The Table also provides data beginning from Fiscal Year 2021 to May 31, 2021.

The Department participated in 10 pre-development and development related meetings and six pre-construction meetings. The majority of meetings continue to be held by videoconference and teleconference via Microsoft Teams to prevent the spread of COVID-19. In certain cases, staff has met in person with Stonehenge and Freese and Nicholls.

The pre-development and/or development meetings included:

1. The monthly Meridiana meeting
2. A workshop with Freese and Nichols for the Master Wastewater Master Plan
3. 7218 Masters Road retail use development meeting
4. 4825 Croix Parkway storage use development meeting
5. 1303 CR 247 multi-purpose use site development meeting
6. Stonehenge Group meeting for Manvel City Center site
7. Single family development located on Norton Drive
8. Continued discussions with MUD 29 and 47 for the wastewater treatment plant
9. 6202 Bissell Road Single-family home
10. Boys and Girls Club facility in Pomona development meeting

The six pre-construction meetings were held for:

1. Meridiana Section 27 and 33A
2. Brazoria County MUD 56 Chocolate Bayou Detention Phase 3
3. Manvel Town Center detention ponds
4. Meridiana Section 49
5. Manvel Town Center water plant
6. Manvel Town Center wastewater treatment plant

The Planning, Development & Zoning Commission held a meeting on May 10, 2021, where they heard nine plats and a public hearing and discussion for a SUP located at 6407 Masters Road; and a meeting on May 24, 2021, where they heard two plats, a public hearing for the Sowell Tract PUD, and a public hearing and discussion for a rezoning on Croix Road.

GIS continues work with Public Works for ongoing projects and working to update streets and addresses in the Meridiana Development for our Police Department. Code Enforcement continues to work on illegal

sign removal, detention pond maintenance, and grass mowing. Code Enforcement with the Police Departments help has been able to remove trespassers from site to begin clean up at specific locations.

Table 1: Development Services Department Monthly Report - May 2021

| Department Activity | Fiscal Year 2021 | May 2021 |
|---|-------------------------|-----------------|
| <u>Permits and Inspections</u> | | |
| Residential Home Permits Issued | 655 | 111 |
| Commercial Permits Issued | 3 | 0 |
| Other Permits Issued | 799 | 100 |
| Inspections Completed | 12,022 | 1,570 |
| Change of Occupancy Permits Completed | 5 | 1 |
| Certificates of Occupancy Issued | 394 | 47 |
| Infrastructure Plans Processed | 47 | 5 |
| Sign Permits Processed | 30 | 4 |
| <u>Zonings</u> | | |
| Code of Ordinance Text Amendments Completed | 2 | 0 |
| Rezoning Processed | 1 | 1 |
| SUPs Processed | 4 | 0 |
| New/Amended PUDs Processed | 1 | 1 |
| <u>Plats</u> | | |
| Plats Processed | 117 | 19 |
| New Master Plans Processed | 0 | 0 |
| Amended Master Plans Processed | 5 | 1 |
| <u>Development Agreements</u> | | |
| Development Agreements Processed | 1 | 0 |
| <u>Variances</u> | | |
| Subdivision Variances Processed | 4 | 1 |
| Zoning Variances Processed | 1 | 0 |
| <u>Meetings</u> | | |
| Pre-Development & Development Meetings Held | 80 | 10 |
| Pre-Construction Meetings Held | 33 | 6 |