

**RESOLUTION NO. 2021-R-07**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MANVEL, TEXAS, ADOPTING A SCHEDULE OF FEES, RATES, DEPOSITS, AND OTHER CHARGES FOR ZONING, PLATTING, BUILDING AND OTHER RELATED MATTERS; AND ADOPTING A SCHEDULE OF FEES FOR FIRE PREVENTION PERMITS ISSUED BY THE CITY; REPEALING ALL RESOLUTIONS IN CONFLICT HERE WITH; AND OTHER RELATED MATTERS.**

\* \* \* \* \*

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MANVEL, TEXAS:**

**Section 1.** That certain “**FEE SCHEDULE APRIL 5, 2021,**” a true and correct copy of which is attached hereto as Exhibit “A,” and for all things is made a part of this Resolution, is hereby in all things adopted. The fees set forth in said Exhibit “A” shall be applicable beginning April 6, 2021.

**Section 2.** That certain “**FIRE PROTECTION AND PREVENTION FEE SCHEDULE APRIL 5, 2021**” a true and correct copy of which is attached hereto as Exhibit “B,” and for all things is made apart of this Resolution, is hereby in all things adopted. The policies set forth in said Exhibit “B” shall be applicable beginning April 6, 2021.

**Section 3.** All resolutions or parts of resolutions inconsistent or in conflict herewith are, to the extent of such inconsistency or conflict, hereby repealed.

RESOLVED, this the 5, day of April 2021.

  
Debra Davison, Mayor

ATTEST:

  
Tammy Bell, City Secretary



## CITY OF MANVEL FEE SCHEDULE APRIL 5, 2021

### ZONING

OCCUPANCY PERMITS, NON RESIDENTIAL	
CHANGE OF USE / TENANCY	\$100.00
REGISTRATION FOR NEWLY ANNEXED BUSINESSES	\$0
TEMPORARY BUSINESS PERMITS	\$50.00
INTERPRETATION FROM ZONING OFFICIAL	\$50.00
RE-ZONING APPLICATION	\$1,800.00
SPECIFIC USE PERMIT FEE	\$1,500.00
APPEAL TO THE ZONING BOARD OF ADJUSTMENTS	\$750.00

### CITY PLANNING

PRELIMINARY PLAT	\$750.00	
		+ \$10/lot and \$15/acre or fraction in reserves
FINAL PLAT	\$750.00	
		+ \$25 / LOT and \$15/acre or fraction in reserves
MASTER PLAN		
50 ACRES TO 100 ACRES	\$1,000.00	
101 ACRES OR MORE	\$2,000.00	
REPLATTING CHARGES WHEN A PUBLIC HEARING IS HELD		
WITH NOTIFICATION	\$75.00	Advertising Fee
	\$1.00	Per Mailing Notification Fee
WITHOUT NOTIFICATION	\$75.00	
DEVELOPMENT PLAT	\$750.00	PLUS \$15/ACRE
MINOR PLAT OR AMENDING PLAT	\$500.00	
PRELIMINARY PLAT EXTENSION	NO CHARGE	
RECORDING FEES WITH BRAZORIA COUNTY		
- ACTUAL COST OF RECORDING, PLUS	\$30.00	
RE-CHECK FEE		
VERIFICATION OF CORRECTIONS	\$250.00	
VARIANCE TO THE SUBDIVISION ORDINANCE	\$500.00	
VARIANCE TO THE DESIGN CRITERIA MANUAL	\$200.00	

### ENGINEERING

PLAN REVIEW, STREETS, UTILITIES, PUBLIC SYSTEMS, ETC.	
\$500.00 base plus \$50.00 per document page larger than legal size sheets	
RESUBMITTALS FOR PLAN REVIEW, STREETS, UTILITIES, PUBLIC SYSTEMS	
(After second submittal) \$250.00 base plus \$10.00 per document page	
PLAN REVIEW FOR BINDERS (every ten (10) sheets equal 1 document page)	
\$500.00 base plus \$5.00 per legal size or smaller sheets	

CIVIL SITE IMPROVEMENTS, STREETS, UTILITIES, PUBLIC SYSTEMS, ETC.

\$1,000.00 flat fee for projects up to and including \$100,000.00.  
 Over \$100,000.00- \$1,000.00 plus \$8.00 for each thousand over \$100,000.00

RE-CHECK FEE or VERIFICATION OF CORRECTIONS \$250.00

**ENVIRONMENTAL HEALTH**

Onsite Septic System permits  
 Residential \$250.00  
 Commercial \$410.00  
 On site evaluation \$50.00  
 (This will be an inspection to make sure a septic system is working properly)

**BUILDING DEPARTMENT - ALL PERMITS EXPIRE AT 180 DAYS UNLESS NOTED OTHERWISE**

**CONSTRUCTION PERMITS RESIDENTIAL AND COMMERCIAL**

Minimum permit fee \$50.00  
 Commercial Construction Permit Application Fee (values greater than \$10,000) \$50.00  
 \$15.00 for the first \$1,000.00 of construction value plus;  
 \$5.00 per thousand, up to and including \$50,000.00  
 \$260 for the first \$50,000.00 plus \$4 per additional thousand  
 \$460 for the first \$100,000.00 plus \$3 per additional thousand  
 \$1,660 for the first \$500,000.00 plus \$2 per additional thousand

Residential Construction Permit Application Fee \$0.40/sq. ft.

**\$70.00 FOR DETACHED GARAGES OR NATIONALLY RECOGNIZED COST ESTIMATING BOOK**

PLAN REVIEW FEE ½ OF THE BUILDING PERMIT FEE

RESIDENTIAL STREAMLINE PERMITS FEE FOR ELECTRICAL, PLUMBING AND HVAC; FEE WILL BE A MINIMUM OF 25 % OF THE BUILDING PERMIT FEE FOR EACH CATEGORY

REVIEW FOR ELEVATION CERTIFICATES INCLUDED IN NEW CONSTRUCTION PERMIT (3 TOTAL (at start, at pre-pour and final) PER CERTIFICATE \$50.00

REVIEW FOR ELEVATION CERTIFICATES NOT INCLUDED IN NEW CONSTRUCTION PER CERTIFICATE \$65.00

MANUFACTURED AND MODULER HOMES \$0.30/sq. ft.

**IMPACT FEES:**

WATER \$1,850.00  
 WASTEWATER \$2,100.00

**\*\*CARPORTS (see below), POLE BARNs, SHEDS, ELEVATED DECKS 30" OR HIGHER, ETC... (NON-LIVING AREAS OVER 200 SQ FEET – OUTSIDE THE FLOOD ZONE ) (\*\*CARPORTS – metal pre-fab structure, open on all four sides, 400 sq. feet or less over parking area, does NOT require a permit)**

MINIMUM \$50.00  
 Plus Plan Review (if required)

**ADDITIONALLY, CARPORTS (DETACHED) OF AREA LESS THAN 600 SQUARE FEET ARE STILL REQUIRED TO BE PERMITTED, BUT ARE EXEMPT FROM THE PAYMENT OF THE PERMIT FEE, WITH THE FOLLOWING CONDITIONS: (SEE ORDINANCE 2016-O-05)**

1) Less than 600 square feet in area; 2) Enclosed on no more than 2 sides; 3) Unfinished on the interior; 4) No utilities connected to the structure; 5) Can be used only for parking and limited storage and not used for habitation (no working, sleeping, living, cooking, or restroom areas); 6) Must be detached from residential structure; 7) Must be firmly anchored to prevent floatation, collapse, and lateral movement; 8) Must abide by the same setbacks as required by zoning on the property; 9) No elevation certificate is required; and 10) A site drawing (can be hand drawn) is required to show where the structure will be located.

FEE No Cost

ELECTRICAL AND PLUMBING PERMITS PULLED SEPARATELY, THE BASE FEE IS APPLIED, PLUS ANY ADDITIONAL COST ITEMS LISTED ON THE APPLICATION.

PLUMBING PERMITS	BASE FEE	REPAIRS	\$100.00
		RESIDENTIAL (New & Add-Ons)	\$150.00
		COMMERCIAL (New & Add-Ons)	\$200.00
ELECTRICAL PERMITS	BASE FEE	REPAIRS	\$100.00
		RESIDENTIAL (New & Add-Ons)	\$150.00
		COMMERCIAL (New & Add-Ons)	\$200.00
MECHANICAL PERMITS	BASE FEE	REPAIRS	\$100.00
		RESIDENTIAL (New & Add-Ons)	\$150.00
		COMMERCIAL (New & Add-Ons)	\$200.00
RENEWAL BUILDING PERMITS		RESIDENTIAL INDIVIDUAL PERMIT	\$150.00
		NEW HOME PERMIT (4 PERMITS IN ONE)	\$300.00
		COMMERCIAL PERMIT	\$300.00

RE-INSPECTION FEES FOR FAILED WITH PENALTY (PAYABLE IN ADVANCE)

RESIDENTIAL	\$50.00
COMMERCIAL	\$100.00

PERMITS	Residential/ General Fee	Commercial	Notes
Culvert (Per Crossing)	\$100.00	\$100.00	
Demolition permits	\$50.00	\$50.00	
Display permits (per unit)	\$50.00		Annual renewal from date of issue. Inspections done on anchoring and location of display. Electrical permits pulled separately
Driveways		\$500.00	For commercial property fronting a state maintained road (Highway 6, State highway 288 and FM 1128)
Fill Dirt (in Floodplain)	\$500.00		Property located in a floodplain or property not in a floodplain that has reached 20 loads
Fill Dirt (outside Floodplain)	\$15.00		Property outside the floodplain up to 20 loads
Irrigation (Base)	\$140.00	\$200.00	
Pond permits	\$50.00	N/A	
Sign Permits	\$100.00		
Review fee	\$50.00		
Sign Permit – Misc.	\$-0-	N/A	Political and non-profit signs
Swimming Pool (Based on value of Pool)			Electrical and plumbing can be included in one permit, fee is based on a minimum of 25 % of the permit fee
Water Wells	\$50		

<u>ANNUAL PERMITS</u>	<u>FEE</u>	<u>NOTES</u>
<i>EXPIRE ON DEC. 31<sup>ST</sup> EACH YEAR</i>		
Ambulance Provider License	\$500.00	
EMS Vehicle (per Ambulance Charge)	\$100.00	
Beer and Wine		not to exceed ½ of TABC license fee
Burn (Residential)	\$15.00	
<u>Manufactured Home Community</u>		
Annual Fee	\$100.00	
Plus per space fee	\$5.00	
<u>Pet Registration** (Police Dept.)</u>		
If spayed or neutered	\$5.00	**The pet licenses expire one year from the <u>date of issue.</u>
<b>without proof</b> not spayed or neutered	\$10.00	
Pet impound fee (first day)	\$30.00	
Each additional day impound	\$5.00	
<u>ROW (Ordinance 2011-O-22)</u>		
Use of public right-of-way or City property		
Right-of way crossing		
Right-of way, first year per rod	\$1,000.00	(per crossing per year)
Annual renewal, per rod	\$21.00	
	\$7.50	
<u>RV Park License</u>		
Annual fee	\$100.00	
Plus per space fee	\$5.00	
<u>Solicitor Permit</u>		
30 day renewal, passport picture required	\$50.00	First Person
	\$25.00	Additional Person
Storage Facility	\$250.00	
Wrecker Permits - Per wrecker charge	\$100.00	
Hotel Operation License*	\$100.00	
*annual permit expires per adopted ordinance		
<u>FRANCHISE FEES (Pipeline Ordinance 2011-O-22)</u>		
Pipeline Registration Fee		\$100.00
Deposit		\$5,000.00
Franchise Administrative Application fee		\$500.00
City Inspection Fee		\$150.00 / HR
<u>RENTAL REGISTRATION AND INSPECTIONS (Rental Ordinance 2013-O-06)</u>		
Initial inspection, re-inspection		no charge
All subsequent re-inspections		\$250.00
Untimely registration fee from 10/1/2013		
Within 30 days after date set in section 17-426		\$300.00
after 30 <sup>th</sup> day before 60 <sup>th</sup> day set in section 17-426		\$375.00
after 60 <sup>th</sup> day set in section 17-426		\$450.00
Failure to register mandatory inspection fee		\$500.00
(includes initial inspection and one re-inspection)		
Additional Re-Inspections		\$250.00

**SMALL CELL WIRELESS FACILITIES (Ordinance 2017-O-30) Application Fee**

<u>Network Node</u>	<u>Fee</u>
Fee per application for up to 5 network nodes	\$500.00
Additional network nodes (up to 30 per application) support pole	\$250.00
Node support pole (per application for each pole)	\$1,000.00

**Transport Facility**

Fee per application	\$500.00	1-5 network nodes
Additional network nodes	\$250.00	1-30 additional nodes

**Annual Small Cell Wireless Facilities Fee (Ordinance 2017-O-30)**

Network node per network site support pole	\$250.00	
No separate rate from the network node annual fee (each support pole should have a network node attached) Transport facility per app.	\$28.00/m onthly	(for each network node site, unless an equal or greater amount is paid to the City Under chapter 283, Tex. Loc. Gov. Code or Chapter 66, Tx. Util. Code)

**ALARMS (PERMITTED THROUGH THE MANVEL POLICE DEPT.)**

**Burglar and Fire Alarm Systems (expire on December 31<sup>st</sup> each year)**

Residential Permit	\$50.00 annually	<i>*change of resident will require a new permit</i>
Pro-Rated Residential Alarm Permit	\$50.00 from January 1 <sup>st</sup> to March 31 <sup>st</sup>	
	\$25.00 from April 1 <sup>st</sup> to September 30 <sup>th</sup>	
	\$12.50 from October 1 <sup>st</sup> to December 31 <sup>st</sup> plus annual fee	
Commercial Permit	\$100.00 annually	<i>*change of occupancy will require a new permit</i>
Pro-Rated Commercial Alarm Permit	\$100.00 from January 1 <sup>st</sup> to March 31 <sup>st</sup>	
	\$50.00 from April 1 <sup>st</sup> to September 30 <sup>th</sup>	
	\$25.00 from October 1 <sup>st</sup> to December 31 <sup>st</sup> plus annual fee	

**False Alarms**

Burglar	50.00	<b><u>Burglar</u></b> - fee charged after 5 false alarms within 12 month period
Fire	100.00	<b><u>Fire</u></b> - fee charged after 2 false within 12 month period
		Fee taken upon submittal of Burglar and Fire Alarm Systems Permit for Residential and Commercial Business

**Fingerprint Fee**

Resident	\$5.00
Non-Resident	\$10.00

**CITY OF MANVEL PAYMENT OPTIONS AND CREDIT CARD PROCESSING FEES**

**Municipal Court (Cash and Credit Cards – No checks accepted)**

In person - Credit Card Convenience Fee	3.5 % of total transaction.
On line Credit Card Convenience Fee	\$6.50
Night Court payment paid through Square Incorporated	\$3.00 per \$100.00

**Permit Department (Cash, credit cards and checks accepted)**

Credit Card Convenience Fee	3.5% of total transaction
-----------------------------	---------------------------

**Police Department**

Court payment paid thru Square Incorporated	\$3.00 per \$100.00
---	---------------------

Utility payments (Cash, check and on-line through TX eCommerce)

Fire Protection and Prevention		
Resolution 2021-R-07 EXHIBIT B		
		Fee
<b>Open Burning</b>		
Commercial (Trench burn Only)	Site Inspection	\$200.00
Residential	Site Inspection	\$15.00
<b>Health Inspections/Permits</b>		
Mobile Food units	Per unit (annually)	\$200.00
Food Establishments Under 1,000Sq Ft	Site inspection (by-annually)	\$200.00
Food Establishments Over 1,000Sq Ft	Site inspection (by-annually)	\$300.00
Re-Inspections any after first	Re-Inspection	\$150.00
Day Cares	That serve Food (annually)	\$150.00
Day Cares	Sanitation (annually)	\$150.00
<b>Fire Inspections</b>		
Construction Site Offices/Trailers/Containers.(Inspection required)	One Time Service	\$150.00
Construction Site Fuel Tanks (Inspection required)	One Time Service per tank	\$100.00
Fireworks Display/Show	Per Site	\$1,000.00
<b>All Fire Plans Review Fees</b>	<b>(50% of total Permit Cost)</b>	
<b>Automatic Fire-extinguishing Systems</b>		
Automatic Fire-extinguishing Systems (base fee)	100 or Fewer Heads	\$150.00
Automatic Fire-extinguishing Systems (base fee)	101 or more heads	\$200.00
	Plus Additional per Head	2 \$3.00
Fee per riser		\$60.00
Fee per fire pump.		\$75.00
Fee per storage tank		\$100.00
Fee per jockey pump		\$50.00
Fee for Hydrostatic/Visual testing		\$100.00
<b>Automatic Fire-extinguishing Systems (Commercial Cooking/Wet systems)</b>		
Automatic Fire-extinguishing Systems	Fixed Systems	\$150.00
	Per device	\$3.00
Fee for blow-off and function test		\$100.00
<b>Fire Alarm/Detection Related Equipment</b>		
Fire Alarm/Detection Related Equipment	Fee Per FACP	\$150.00
Fire Alarm/Detection Related Equipment	Fee Per Device	\$3.00
Fire Alarm/Detection Related Equipment	Fee for function test	\$100.00
<b>Changes to existing Automatic Fire-extinguishing Systems</b>		
Plan review fee	50% of the total of Permit	
1-10 sprinkler heads		\$100.00
Over 10 Heads	Per Head	\$3.00
<b>Compressed Gas</b>		
Compressed Gas plan review Fee	50% of the total permit	
Compresses Gas	Fee per system	\$150.00
<b>Re-Inspections for Construction permits. If any inspection fails</b>		<b>\$150.00</b>
<b>Oil/Gas Well Drilling</b>		
Oil/Gas Well Drilling	Construction Site	\$1,000.00
Oil/Gas Well Workover/Recompletions	Construction Site	\$500.00
Hazardous Materials	Storage	\$200.00
LP-Gas	Storage	\$100.00
Spraying or Dipping	Building/Booths	\$150.00
<b>Flammable and Combustible Liquids Permit</b>		
Plans review fee	50% of the total permit cost	
Pipeline		\$600.00
Aboveground Storage tank install		\$250.00
Aboveground Storage tank repair and/or removal		\$100.00
Underground Storage tank install		\$400.00
Underground Storage tank repair and/or removal		\$100.00
<b>Hazardous Material Permit</b>		
Plans review fee	50% of the total permit cost	
Permit fee		\$450.00
<b>Industrial Ovens</b>		
Plans review fee	50% of the total permit cost	
Permit fee		\$200.00

Fire Protection and Prevention		
<b>LP-Gas</b>		
Plans review fee	50% of the total permit cost	
Permit fee		\$250.00
<b>Private Fire Hydrant System</b>		
Plans review fee	50% of the total permit cost	
Permit fee per hydrant		\$50.00
Fee for Hydrostatic testing		\$100.00
<b>Spraying or Dipping</b>		
Plans review fee	50% of the total permit cost	
Fee per system		\$100.00
Fee per device		\$2.00
Fee for blow-off and function testing		\$50.00
<b>Standpipe Systems</b>		
Plans review fee	50% of the total permit cost	
Class I system		\$100.00
Class II system		\$100.00
Class III system		\$100.00
Fee for Hydrostatic testing		\$100.00
<b>Temporary Membrane Structures, Tents and Canopy's</b>		
Plans review fee	50% of the total permit cost	
Temporary Membrane Structures		\$250.00
Tent and Canopy 201 to 300 square feet		\$50.00
Tent and Canopy 301 to 600 square feet		\$75.00
Tent and Canopy 601 to 1,000 square feet		\$100.00
Tent and Canopy over 1,001 square feet		\$150.00
<b>Annual Fire Inspections</b>		
Commercial/Public	Initial Inspection	\$0.00
Commercial/Public	1st. Re-Inspection	\$100.00
Commercial/Public	2nd Re-Inspection	\$200.00
Commercial/Public	3rd Re-Inspection	\$300.00
Group Homes/Foster Homes	Licensed 1-6	\$50.00
Group Homes/Foster Homes	Licensed 7-12	\$100.00
Multi-family Residences/Hotels/Motels	3-20 Dwellings	\$200.00
Multi-family Residences/Hotels/Motels	21 or more Dwelling Units	\$350.00
Hospitals/Nursing Homes Providing 24 Hour Care	Licensed 1-99 beds	\$300.00
Hospitals/Nursing Homes Providing 24 Hour Care	Licensed 100-199 Beds	\$400.00



<b>Fire Protection and Prevention</b>		
Hospitals/Nursing Homes Providing 24 Hour Care	Licensed 200-or more Beds	\$500.00
Standpipe Systems		\$50.00
<b>(D) Operational Permits</b>	<b>Per year expire Jan 31st.</b>	
Aerosol Products		\$150.00
Amusement Building		\$75.00
Aviation Facilities		\$450.00
Battery Systems		\$150.00
Carnivals & Fairs		\$500.00
Cellulose Nitrate Film		\$500.00
Combustible Dust-Producing Operations		\$150.00
Combustible Fibers		\$150.00
Compressed Gases		\$150.00
Covered Mall Building		\$450.00
Cryogenic Fluids		\$150.00
Cutting and Welding		\$50.00
Dry Cleaning Plants		\$150.00
Exhibits and Trade Shows		\$75.00
Explosives		\$500.00
Flammable and Combustible Liquids (Storage/Dispensing)		\$150.00
Floor Finishing		\$50.00
Fruit and Crop Ripening		\$50.00
Fumigation and Thermal Insecticide Fogging		\$100.00
Hazardous Materials		\$450.00
Hazardous Production Materials Facilities		\$450.00
High-piled Storage		\$300.00
Hot work Operations		\$100.00
Industrial Ovens		\$250.00
Liquid/Gas-fueled Vehicles/Equipment in Assembly Building		\$100.00
LP Gas		\$200.00
Lumber Yards and Woodworking Plants		\$250.00
Magnesium		\$250.00
Miscellaneous Combustible Storage		\$150.00
Open Burning	See Open Burning Category	\$*** **
Organic Coatings		\$150.00
Places of Assembly		\$100.00
Private Fire Hydrants		\$50.00
Pyrotechnic Special Effects Material		\$150.00
Pyroxylin Plastics		\$250.00
Refrigeration Equipment		\$150.00
Repair Garages and Motor Fuel-dispensing Facilities		\$150.00
Rooftop Heliports		\$100.00
Spraying or Dipping		\$100.00
Storage of Scrap Tires and Tire Byproducts		\$350.00
Tire Rebuilding Plants		\$500.00
Waste Handling		\$150.00
Wood Products		\$150.00
<b>(E) Double Permit Fee</b>		
The fire code official may impose a double permit fee when he/she finds that a condition, activity or occupancy requiring a permit exists and no permit has been issued by the fire official.		