

THE STATE OF TEXAS §
COUNTY OF BRAZORIA §
CITY OF MANVEL §



LARRY AKERY, COUNCIL PLACE 1
LORRAINE HEHN, COUNCIL PLACE 2
BRIAN WILMER, COUNCIL PLACE 3
DAN DAVIS, COUNCIL PLACE 4
JASON ALBERT, COUNCIL PLACE 5
JEROME HUDSON, COUNCIL PLACE 6

DEBRA DAVISON, MAYOR
KYLE JUNG, CITY MANAGER
TAMMY BELL, CITY SECRETARY

**NOTICE OF A CITY COUNCIL MEETING
OF THE CITY OF MANVEL
APRIL 20, 2020**

**NOTICE IS HEREBY GIVEN
7:00 P.M. REGULAR SESSION**

Pursuant to Chapter 551, Title 5 of the Texas Government Code, the Texas Open Meetings Act, notice is hereby given that the City of Manvel will convene a regular City Council meeting at the Manvel City Hall, located at 20025 Hwy 6, Manvel Tx 77578 for the purpose of discussing and if appropriate, take action with respect to the following items:

**This meeting will be open to the public via teleconference
City Hall will be CLOSED to the public.**

A temporary suspension of the Open Meetings Act to allow telephone or videoconference public meetings has been granted by Governor Greg Abbott. These actions are being taken to mitigate the spread of COVID-19 by avoiding meetings that bring people into a group setting and in accordance with Section 418.016 of the Texas Government Code.

Members of the public are entitled to participate remotely via Microsoft Teams Teleconferencing.

Citizens may join the Meeting (in listen mode only) by calling 210-469-0207 or Toll Free 1-877-257-2190 and entering the **Meeting ID: 484 704 182#**.

To view the agenda packet for this meeting visit our website at www.cityofmanvel.com.

A recording of the telephone meeting will be made and available to the public in accordance with the Open Meetings Act upon written request.

*****Members of the public who wish to submit written comments on a listed agenda item must submit their comments via the Public Comment Request Form found on the city website www.cityofmanvel.com or by emailing tbell@cityofmanvel.com or by calling 281-489-0630 x4 for staff assistance.**

*****All Public Comment Requests must be received before 6:00 p.m., Monday, April 20, 2020.**

NOTE: The City Council of the City of Manvel reserves the right to discuss any items in Closed Session whenever authorized under the Texas Open Meetings Act, Chapter 551, of the Texas Government Code. The City Council may discuss the items on this agenda in any order.

REGULAR SESSION

CALL TO ORDER

INSPIRATIONAL READING – BRIAN WILMER

PLEDGE –

Pledge of Allegiance and Texas Pledge: "Honor the Texas flag; I pledge allegiance to thee Texas, one state under God, one and indivisible."

PUBLIC COMMENTS: "COMMENT CARD" ***REQUIRED TO BE SUBMITTED BY 6:00 P.M.

- o Anyone with business before the Council, **not** scheduled on the Agenda as a **public hearing**, (*that has submitted a "public comment card"*) will have their comments read aloud by city staff during this portion of the agenda.
- o *The Council may not participate in any discussion and cannot vote on the subject presented unless it is listed on the agenda as an action item.*
- o Once the City Council has begun deliberation, no further comments will be read aloud.

CITY MANAGER UPDATE

Update on current events and city issues.

REGULAR AGENDA

1. **Consideration and possible action to approve Resolution 2020-R-07;
A RESOLUTION OF THE CITY OF MANVEL, TEXAS, EXTENDING THE LOCAL STATE OF DISASTER UNTIL JUNE 6, 2020, DUE TO COVID-19 PANDEMIC.
(Requested by Council Member Albert)**
2. **Consideration and possible action to authorize the City Manager to negotiate a Professional Services Agreement for preparation of a City Of Manvel Regional Drainage Facility #1 and Master Drainage Plan Update.**
3. **CONSENT AGENDA**

All Consent Agenda items listed are considered to be routine by the City Council and will be approved by one motion. There will be no separate discussion of these items unless a City Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in sequence on the Agenda.

- a. **Acceptance of the City Council Minutes to date**
- b. **Acceptance of infrastructure improvements for *Meridiana Section 43* to begin the One Year Maintenance Period.**
- c. **Acceptance of infrastructure improvements for *Meridiana Observation Way North Phase 1* to begin the One Year Maintenance Period.**
- d. **Acceptance of infrastructure improvements for *Meridiana Section 44 and Observation Way North Phase 2* to begin the One Year Maintenance Period.**
- e. **Acceptance of infrastructure improvements for *West Fork of Chocolate Bayou Detention M in the Meridiana Subdivision* to begin the One Year Maintenance Period.**

MAYOR AND COUNCIL COMMENTS

Update on current events and city issues.

Additionally, pursuant to Texas Government Code § 551.0415, City Council Members and city staff may make a report about items of community interest during a meeting of the governing body without having given notice of the report.

Items of community interest include:

- ❖ Expressions of thanks, congratulations, or condolence;
- ❖ Information regarding holiday schedules;
- ❖ An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- ❖ A reminder about an upcoming event organized or sponsored by the governing body;
- ❖ Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- ❖ Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

ADJOURN

CERTIFICATION

I, Tammy Bell, City Secretary for the City of Manvel, do hereby certify that the foregoing Agenda of the City of Manvel is true and correct; and that I posted such notice on the bulletin board at the Manvel City Hall. A place convenient and readily accessible to the public on April 17, 2020 in accordance with the Texas Open Meetings Act (Tex. Gov't. Code §551.001 et.seq). Said notice remained posted for at least 72 hours preceding the scheduled time of the meeting.



TAMMY BELL, CITY SECRETARY
CITY OF MANVEL, TEXAS





MANVEL CITY COUNCIL DATA SHEET

MEETING DATE: 4/20/2020

TOPIC – Resolution 2020-R-07

BACKGROUND –

On March 18, 2020, Mayor Davison issued a declaration of local disaster resulting from COVID 19.

On April 6, 2020 City Council approved Resolution 2020-R-04, extending the disaster until May 4, 2020.

Council Member Albert is requesting approval of Resolution 2020-R-07 extending the disaster from May 4, 2020 to June 6, 2020.

RECOMMENDATION

ATTACHMENTS

FUNDING ISSUES

- Not applicable
- Not budgeted
- Full amount already budgeted
- Funds to be transferred from Acct.#

SUBMITTING STAFF MEMBER

FINANCE DIRECTOR APPROVAL _____

CITY MANAGER APPROVAL _____

RESOLUTION NO. 2020-R-07

A RESOLUTION OF THE CITY OF MANVEL, TEXAS, EXTENDING THE LOCAL STATE OF DISASTER UNTIL JUNE 6, 2020, DUE TO COVID-19 PANDEMIC.

* * * * *

WHEREAS, on March 18, 2020, Debra Davison, Mayor of the City of Manvel, issued a declaration of a local state of disaster for the City of Manvel resulting from

COVID-19 Pandemic;

WHEREAS, on April 6, 2020, the City Council of the City of Manvel adopted Resolution No. 2020-R-04 extending the local state of disaster for the City of Manvel until May 4, 2020; and

WHEREAS, the conditions necessitating declaration of the local state of disaster continue to exist; and

WHEREAS, §418.108(b) of the Texas Government Code provides that a local state of disaster may not be continued for a period of excess of seven days without the consent of the governing body of the political subdivision;

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MANVEL, TEXAS:

1. That the City Council hereby consents to the local state of disaster declared by the Mayor for the City of Manvel on March 18, 2020, and extended by the City Council by Resolution No. 2020-R-04 on April 6, 2020, to continue until June 6, 2020, unless terminated sooner by the Mayor or by a vote of the City Council of the City of Manvel.

2. A state of emergency under section 4.07 of The City Charter is also declared by the City Council.

PASSED, APPROVED, AND RESOLVED by the City Council of the City of Manvel, Texas
this _____ day of _____, 2020.

Debra Davison, Mayor

ATTEST:

Tammy Bell, City Secretary



MANVEL CITY COUNCIL DATA SHEET

MEETING DATE: 4/20/2020

TOPIC – Authorize the City Manager to negotiate a Professional Services Agreement for preparation of a City Of Manvel Regional Drainage Facility #1 and Master Drainage Plan Update.

BACKGROUND –

On March 26, 2020, the City of Manvel received five (5) Statements of Qualification (SOQ) for the *City of Manvel Regional Drainage Facility #1 and Master Drainage Plan Update*. Per the Request for Qualifications (RFQ), the Selection Committee (consisting of the City Manager, City Attorney, Director of Development Services, Finance Director, and City Engineer) has reviewed and ranked the proposals. The proposals were reviewed based on the evaluation criteria identified in the RFQ: Relevant Firm Experience, Team Experience and Qualifications, Approach to Project Management, and Other Factors.

Out of a possible 1,000 composite points, the Selection Committee ranked the proposals as follows:

1. Lentz Engineering, LLC 868 points
2. LJA Engineering, Inc. 864 points
3. Freese and Nichols, Inc. 841 points
4. Dannenbaum Engineering Corporation 763 points
5. EHRA Engineering 739 points

RECOMMENDATION The Selection Committee recommends that City Council enter into negotiations with *Lentz Engineering, LLC*.to prepare the *City of Manvel Regional Drainage Facility #1 and Master Drainage Plan Update*.

ATTACHMENTS

FUNDING ISSUES

- Not applicable
- Not budgeted
- Full amount already budgeted
- Funds to be transferred from Acct.#

SUBMITTING STAFF MEMBER	FINANCE DIRECTOR APPROVAL _____ CITY MANAGER APPROVAL _____
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DANIEL SCOTT
ENGINEERING, LLC

April 16, 2020

Kyle Jung
20025 Morris
Manvel, Texas 77578

Kyle,

On March 26, 2020, the City of Manvel received five (5) Statements of Qualification (SOQ) for the *City of Manvel Regional Drainage Facility #1 and Master Drainage Plan Update*. Per the Request for Qualifications (RFQ), the Selection Committee (consisting of the City Manager, City Attorney, Director of Development Services, Finance Director, and City Engineer) has reviewed and ranked the proposals. The proposals were reviewed based on the evaluation criteria identified in the RFQ: Relevant Firm Experience, Team Experience and Qualifications, Approach to Project Management, and Other Factors.

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1.	Lentz Engineering, LLC	868 points
2.	LJA Engineering, Inc.	864 points
3.	Freese and Nichols, Inc.	841 points
4.	Dannenbaum Engineering Corporation	763 points
5.	EHRA Engineering	739 points

The Selection Committee recommends that City Council enter into negotiations with *Lentz Engineering, LLC* to prepare the *City of Manvel Regional Drainage Facility #1 and Master Drainage Plan Update*.

Please don't hesitate to contact me if you need any further information.

Sincerely,

Daniel S. Johnson
Daniel S. Johnson, P.E., CFM



MANVEL CITY COUNCIL DATA SHEET

MEETING DATE:4/20/2020

TOPIC – Consent Agenda

BACKGROUND –

- a. Acceptance of the City Council Minutes to date
- b. Acceptance of infrastructure improvements for *Meridiana Section 43* to begin the One Year Maintenance Period.
- c. Acceptance of infrastructure improvements for *Meridiana Observation Way North Phase 1* to begin the One Year Maintenance Period.
- d. Acceptance of infrastructure improvements for *Meridiana Section 44 and Observation Way North Phase 2* to begin the One Year Maintenance Period.
- e. Acceptance of infrastructure improvements for *West Fork of Chocolate Bayou Detention M in the Meridiana Subdivision* to begin the One Year Maintenance Period.

RECOMMENDATION The staff recommends approval.

ATTACHMENTS

FUNDING ISSUES

- Not applicable
- Not budgeted
- Full amount already budgeted
- Funds to be transferred from Acct.#

SUBMITTING STAFF MEMBER	FINANCE DIRECTOR APPROVAL _____ CITY MANAGER APPROVAL _____
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THE STATE OF TEXAS §
COUNTY OF BRAZORIA §
CITY OF MANVEL §

LARRY AKERY, COUNCIL PLACE 1
LORRAINE HEHN, COUNCIL PLACE 2
BRIAN WILMER, COUNCIL PLACE 3
DAN DAVIS, COUNCIL PLACE 4
JASON ALBERT, COUNCIL PLACE 5
JEROME HUDSON, COUNCIL PLACE 6

DEBRA DAVISON, MAYOR
KYLE JUNG, CITY MANAGER
TAMMY BELL, CITY SECRETARY

**NOTICE OF A CITY COUNCIL MEETING
OF THE CITY OF MANVEL
APRIL 6, 2020**

**NOTICE IS HEREBY GIVEN
7:00 P.M. REGULAR SESSION**

**This meeting will be open to the public via teleconference
City Hall will be CLOSED to the public.**

A temporary suspension of the Open Meetings Act to allow telephone or videoconference public meetings has been granted by Governor Greg Abbott. These actions are being taken to mitigate the spread of COVID-19 by avoiding meetings that bring people into a group setting and in accordance with Section 418.016 of the Texas Government Code.

Members of the public are entitled to participate remotely via Microsoft Teams Teleconferencing.

Citizens may join the Meeting (in listen mode only) by calling toll free 1-8977-257-2190 and entering the Meeting ID:403 820 821.

To view the agenda packet for this meeting visit our website at www.cityofmanvel.com.

A recording of the telephone meeting will be made and available to the public in accordance with the Open Meetings Act upon written request.

Members of the public who wish to submit written comments on a listed agenda item must submit their comments via the Public Comment Request Form found on the city website www.cityofmanvel.com or by emailing tbell@cityofmanvel.com or by calling 281-489-0630 x4 for staff assistance.

All Public Comment Requests must be received before 6:00 p.m., Monday, April 6, 2020.

MINUTES 4/6/2020

REGULAR SESSION

CALL TO ORDER

Mayor Davison called the meeting of the Manvel City Council to order via teleconference at 7:00 p.m. Those present via teleconference were:

Present: Mayor Debra Davison
Council Member, Place 1 Larry Akery
Council Member, Place 2 Lorraine Hehn
Council Member, Place 3 Brian Wilmer
Council Member, Place 4 Dan Davis
Council Member, Place 5 Jason Albert
Council Member, Place 6 Jerome Hudson

Absent: None

Also Present: City Manager Kyle Jung
City Secretary Tammy Bell
Attorney Bobby Gervais

INSPIRATIONAL READING – LORRAINE HEHN

PLEDGE –

Pledge of Allegiance and Texas Pledge: "Honor the Texas flag; I pledge allegiance to thee Texas, one state under God, one and indivisible."

PUBLIC COMMENTS: "COMMENT CARD" REQUIRED TO BE SUBMITTED BY 6:00 P.M.

Mayor Davison read the following public comments;

Patrice Walker – 13 Oak Crest Ct., Manvel

Request to have the stay at home order stricter because no one seems to be following it now, there are too many people out. The entire County needs to go to the next level.

PROCLAMATION

Fair Housing Month - April 2020

CITY MANAGER UPDATE

Update on current events and city issues.

- Brazoria County COVID updates are being done at 5:00 p.m. on the Brazoria County Website
- Current COVID cases in the county are 167 of which 129 are active and 37 are recovered.
- City Hall will continue to work on a limited staff until 4/24/2020.

REGULAR AGENDA

1. **Consideration and possible action to approve on first reading, Ordinance 2020-O-11;
AN ORDINANCE AMENDING ORDINANCE NO. 2020-O-09 WHICH ADOPTED EMERGENCY MEASURES IN RESPONSE TO A LOCAL STATE OF DISASTER DECLARED DUE TO COVID-19 PANDEMIC; PROVIDING FOR THE TEMPORARY SUSPENSION OR MODIFICATION OF CERTAIN ORDINANCES AND REGULATIONS DURING THE DECLARED LOCAL STATE OF DISASTER; AND PROVIDING THAT THIS ORDINANCE SHALL BECOME EFFECTIVE FROM AND AFTER ITS PASSAGE AND ADOPTION.**

Manvel City Council Meeting MINUTES 4/6/2020

Council Member, Place 4 Dan Davis made a motion to amend the Ordinance to include a definition of the word “Premise” in Section 1 B (1). Council Member, Place 3 Brian Wilmer seconded the motion.

The motion failed with a record vote:

Vote: 1-6
Yes: Council Member, Place 4 Dan Davis
No: Mayor Debra Davison, Council Member, Place 1 Larry Akery, Council Member, Place 2 Lorraine Hehn, Council Member, Place 3 Brian Wilmer, Council Member, Place 4 Dan Davis, Council Member, Place 5 Jason Albert, and Council Member, Place 6 Jerome Hudson.
Absent: None
Abstained: None

Council Member, Place 4 Dan Davis made a motion to amend the Ordinance to replace the word “issue” with the word “risk” in Section 7. Mayor Debra Davison seconded the motion.

The motion carried with a record vote:

Vote: 7-0
Yes: Mayor Debra Davison, Council Member, Place 1 Larry Akery, Council Member, Place 2 Lorraine Hehn, Council Member, Place 3 Brian Wilmer, Council Member, Place 4 Dan Davis, Council Member, Place 5 Jason Albert, and Council Member, Place 6 Jerome Hudson.
No: None
Absent: None
Abstained: None

Council Member, Place 4 Dan Davis made a motion to amend Section 7 of the Ordinance to include 1 warning prior to the certificate of occupancy being revoked. Council Member, Place 3 Brian Wilmer seconded the motion.

The motion failed with a record vote:

Vote: 2-5
Yes: Council Member, Place 3 Brian Wilmer, Council Member, Place 4 Dan Davis
No: Mayor Debra Davison, Council Member, Place 1 Larry Akery, Council Member, Place 2 Lorraine Hehn, Council Member, Place 3 Brian Wilmer, Council Member, Place 4 Dan Davis, Council Member, Place 5 Jason Albert, and Council Member, Place 6 Jerome Hudson.
Absent: None
Abstained: None

Council Member, Place 5 Jason Albert made a motion to approve Ordinance 2020-O-11 as amended. Council Member, Place 3 Brian Wilmer seconded the motion.

The motion carried with a record vote:

Vote: 6-1
Yes: Mayor Debra Davison, Council Member, Place 1 Larry Akery, Council Member, Place 2 Lorraine Hehn, Council Member, Place 3 Brian Wilmer, Council Member, Place 5 Jason Albert, and Council Member, Place 6 Jerome Hudson.
No: Council Member, Place 4 Dan Davis
Absent: None
Abstained: None

2. Consideration and possible action to approve Resolution 2020-R-06;

A RESOLUTION ADOPTING AN AMENDED PERSONNEL POLICIES AND PROCEDURES HANDBOOK DATED APRIL 6, 2020 FOR ALL CITY EMPLOYEES;

PROVIDING THAT THIS RESOLUTION SHALL BECOME EFFECTIVE FROM AND AFTER ITS PASSAGE.

Council Member, Place 3 Brian Wilmer made a motion to approve. Council Member, Place 4 Dan Davis seconded the motion.

The motion carried with a record vote:

Vote: 7-0

Yes: Mayor Debra Davison, Council Member, Place 1 Larry Akery, Council Member, Place 2 Lorraine Hehn, Council Member, Place 3 Brian Wilmer, Council Member, Place 4 Dan Davis, Council Member, Place 5 Jason Albert, and Council Member, Place 6 Jerome Hudson.

No: None

Absent: None

Abstained: None

3. CONSENT AGENDA

All Consent Agenda items listed are considered to be routine by the City Council and will be approved by one motion. There will be no separate discussion of these items unless a City Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in sequence on the Agenda.

- a. **Acceptance of the City Council Minutes to date**
- b. **Acceptance of infrastructure improvements for *Meridiana Parkway Phase 4* to begin the One Year Maintenance Period.**
- c. **Acceptance of infrastructure improvements for *Sedona Lakes Waterline Interconnect* to begin the One Year Maintenance Period.**
- d. **Final acceptance of infrastructure improvements for *Pomona Section 9* and release of associated maintenance bonds.**
- e. **Final acceptance of infrastructure improvements for *Pomona Section 10* and release of associated maintenance bonds.**
- f. **Final acceptance of infrastructure improvements for *Pomona Lift Station 2* and release of associated maintenance bonds.**
- g. **Approve Resolution 2020-R-05;**
A RESOLUTION BY THE CITY OF MANVEL, TEXAS SUSPENDING THE MAY 4, 2020 EFFECTIVE DATE OF THE PROPOSAL BY CENTERPOINT ENERGY RESOURCES CORP., D/B/A CENTERPOINT ENERGY ENTEX AND CENTERPOINT ENERGY TEXAS GAS – TEXAS COAST DIVISION TO IMPLEMENT INTERIM GRIP RATE ADJUSTMENTS FOR GAS UTILITY INVESTMENT IN 2018 AND REQUIRING DELIVERY OF THIS RESOLUTION TO THE COMPANY AND LEGAL COUNSEL.
- h. **Approve Ordinance 2020-O-12;**
AN ORDINANCE OF THE CITY OF MANVEL, TEXAS, POSTPONING THE GENERAL ELECTION ON MAY 2, 2020, TO NOVEMBER 3, 2020, DUE TO THE CURRENT STATE OF DISASTER; PROVIDING FOR THE INCORPORATION OF THE PREAMBLE; AND PROVIDING AN EFFECTIVE DATE.

Council Member, Place 5 Jason Albert made a motion to approve. Council Member, Place 6 Jerome Hudson seconded the motion.

The motion carried with a record vote:

Vote: 7-0

Manvel City Council Meeting MINUTES 4/6/2020

Yes: Mayor Debra Davison, Council Member, Place 1 Larry Akery, Council Member, Place 2 Lorraine Hehn, Council Member, Place 3 Brian Wilmer, Council Member, Place 4 Dan Davis, Council Member, Place 5 Jason Albert, and Council Member, Place 6 Jerome Hudson.
No: None
Absent: None
Abstained: None

MAYOR AND COUNCIL COMMENTS

Update on current events and city issues.

Council Member Akery;
Inquired about the completion date of the city hall expansion. Mr. Jung responded with the proposed date being May 8, 2020.

Council Member Davis;
Pearland Neighborhood Center is accepting monetary donations along with food and other supplies if anyone is in a position to be able to donate.

Council Member Hudson;
Praying for the families who have loved ones battling the virus and praying for everyone's safety and wellbeing.

ADJOURN

Council Member, Place 5 Jason Albert made a motion to adjourn at 8:05 p.m. Council Member, Place 4 Dan Davis seconded the motion.

The motion carried with a vote:

Vote: 7-0
Yes: Mayor Debra Davison, Council Member, Place 1 Larry Akery, Council Member, Place 2 Lorraine Hehn, Council Member, Place 3 Brian Wilmer, Council Member, Place 4 Dan Davis, Council Member, Place 5 Jason Albert, and Council Member, Place 6 Jerome Hudson.
No: None
Absent: None
Abstained: None

CERTIFICATION

DEBRA DAVISON, MAYOR
CITY OF MANVEL, TEXAS

TAMMY BELL, CITY SECRETARY
CITY OF MANVEL, TEXAS

DANIEL SCOTT
ENGINEERING, LLC

April 16, 2020

Kyle Jung
20025 Morris
Manvel, Texas 77578

Kyle,

On March 19, 2020, a final inspection walk-through was conducted for Meridiana Section 43 to begin the one-year maintenance period. The Maintenance Bond has been submitted to the City Secretary's Office, and the As-Built Construction Plans have been submitted to the Development Coordinator's Office.

In short, we recommend that City Council accept the infrastructure improvements for this project to begin the One Year Maintenance Period.

Please don't hesitate to contact me if you need any further information.

Sincerely,

Daniel S. Johnson
Daniel S. Johnson, P.E., CFM

DANIEL SCOTT
ENGINEERING, LLC

April 15, 2020

Kyle Jung
20025 Morris
Manvel, Texas 77578

Kyle,

On March 19, 2020, a final inspection walk-through was conducted for Meridiana Section 44 and Observation Way North Phase 2 to begin the one-year maintenance period. The Maintenance Bond has been submitted to the City Secretary's Office, and the As-Built Construction Plans have been submitted to the Development Coordinator's Office.

In short, we recommend that City Council accept the infrastructure improvements for this project to begin the One Year Maintenance Period.

Please don't hesitate to contact me if you need any further information.

Sincerely,

Daniel S. Johnson
Daniel S. Johnson, P.E., CFM

DANIEL SCOTT
ENGINEERING, LLC

April 16, 2020

Kyle Jung
20025 Morris
Manvel, Texas 77578

Kyle,

On December 20, 2019, a walk-through was conducted for the West Fork of Chocolate Bayou Detention Basin M in the Meridiana Subdivision to begin the one-year maintenance period. The Maintenance Bond has been submitted to the City Secretary's Office, and the As-Built Construction Plans have been submitted to the Development Coordinator's Office.

In short, we recommend that City Council accept the infrastructure improvements for this project to begin the One Year Maintenance Period.

Please don't hesitate to contact me if you need any further information.

Sincerely,

Daniel S. Johnson
Daniel S. Johnson, P.E., CFM

DANIEL SCOTT
ENGINEERING, LLC

April 16, 2020

Kyle Jung
20025 Morris
Manvel, Texas 77578

Kyle,

On March 19, 2020, a walk-through was conducted for Meridiana Observation Way North Phase I to begin the one-year maintenance period. The Maintenance Bond has been submitted to the City Secretary's Office, and the As-Built Construction Plans have been submitted to the Development Coordinator's Office.

In short, we recommend that City Council accept the infrastructure improvements for this project to begin the One Year Maintenance Period.

Please don't hesitate to contact me if you need any further information.

Sincerely,

Daniel S. Johnson
Daniel S. Johnson, P.E., CFM