



**City Council  
Development Services Department  
Monthly Report – October 2021**

<b>Date Submitted:</b> October 5, 2021	<b>Submitted By:</b> Jessica Rodriguez Dir. Development Services
<b>Department:</b> Development Services	

During the month of September 2021, the Development Services Department completed work as described in Table 1: *Development Services Department Monthly Report – September 2021*. This Table captures work processed and completed between September 1, 2021 to September 30, 2021. The Table also provides data beginning from Fiscal Year 2021 to September 30, 2021 (end of FY 21).

The Department participated in seven pre-development and development related meetings and three pre-construction meetings.

The seven pre-development and/or development meetings included:

1. Continued discussions with GCWA
2. Two residential developments
3. Right-of-way development for a commercial development
4. Two meetings with Del Bello Lane residents
5. Kirby Drive

The three pre-construction meetings were held for:

1. One non-residential development
2. Residential development water, sewer and drainage
3. Residential development road paving

The Planning, Development & Zoning Commission held a meeting on September 13, 2021, where they heard eight plats, two public hearings, and a rezoning. A second Planning, Development & Zoning Commission held a meeting on September 27, 2021, where they heard seven plats, one public hearing, and a SUP.

We continue to hold weekly staff meetings with GIS and Capital Projects Divisions. The City's pre-development meetings and pre-construction meetings continue to be held via Microsoft Teams unless a request is made to meet in person.

Table 1: Development Services Department Monthly Report – September 2021

<b>Department Activity</b>	<b>Fiscal Year 2021</b>	<b>September 2021</b>
<u>Permits and Inspections</u>		
Residential Home Permits Issued	957	44
Commercial Permits Issued	10	0
Other Permits Issued	1,286	110
Inspections Completed	19,949	1,863
Change of Occupancy Permits Completed	10	0
Certificates of Occupancy Issued	676	81
Infrastructure (Civil) Plans Processed	74	3
Sign Permits Processed	37	2
<u>Zonings</u>		
Code of Ordinance Text Amendments Completed	2	0
Rezoning Processed	2	0
SUPs Processed	6	1
New/Amended PUDs Processed	3	0
<u>Plats</u>		
Plats Processed	183	17
New Master Plans Processed	1	0
Amended Master Plans Processed	6	0
<u>Development Agreements</u>		
Development Agreements Processed	1	0
<u>Variances</u>		
Subdivision Variances Processed	8	1
Zoning Variances Processed	1	0
<u>Meetings</u>		
Pre-Development & Development Meetings Held	125	7
Pre-Construction Meetings Held	52	3